**Application Form**

Ben Franklin Crafts and Frame is an equal opportunity employer and does not discriminate against any employee because of race, creed, color, religion, sex, sexual orientation, age, national origin, physical or mental disability, or status as a disabled veteran or veteran of the Vietnam Era.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| \*Position Desired: |  | | | | | | |
| \*Type of Employment you are seeking | Full Time  Part Time  Seasonal | | | | | | |
| \*First Name: |  | | | | | | |
| \*Last Name: |  | | | | | | |
| \*Phone: |  | | | | | | |
| \*E-Mail: |  | | | | | | |
| \*Do you have the legal right to work in the U.S.A.? | Yes  No | | | | | | |
| \*Are you 18 years old or older? | Yes  No | | | | | | |
| \*Address: |  | | | | | | |
| \*City: |  | | | | | | |
| \*State: |  | | | | | | |
| \*Zip: |  | | | | | | |
| Fax: |  | | | | | | |
| Where did you hear about this position |  | | | | | | |
| Expected Salary |  | | | | | | |
| Have you ever applied to or been employed by this company? If Yes, when? | Yes  No When: | | | | | | |
| Date Available |  | | | | | | |
| What hours are you available to work? | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| \*Job History:  Start with your present or most recent employer, please provide the following information for your LAST THREE JOBS in the space to the right:   1. Employer #1 – Address City – State – Your Title and Duties – Date range of employment – Name of Immediate Supervisor and Phone # - Reason for Leaving 2. Employer #1 – Address City – State – Your Title and Duties – Date range of employment – Name of Immediate Supervisor and Phone # - Reason for Leaving 3. Employer #1 – Address City – State – Your Title and Duties – Date range of employment – Name of Immediate Supervisor and Phone # - Reason for Leaving |  | | | | | | |
| \*References:  Please list Three professional references, not relatives, in the space to the right:   1. Reference #1 – Name – Title – Company – Phone # 2. Reference #2 – Name – Title – Company – Phone # 3. Reference #3 – Name – Title – Company – Phone # |  | | | | | | |

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**Please read this section carefully and acknowledge your understanding and agreement by signing in the space below.**

I authorize the investigation of all statements contained herein, including a background check that may include a criminal conviction check, a driver history check. Former employment history, educational records and similar background information, and I release the company and its directors, employees, agents, and affiliates from any and all liability, claims or damages that may result from conducting such an investigation.

I agree to complete any additional forms as are necessary to complete this investigation. I authorize all former employers and the references listed above to give the company any and all information concerning my previous employment and release from liability any persons providing such information.

I certify that the facts and information set forth in this application are true and complete to the best of my knowledge. I understand that any falsification, misrepresentation or omission of facts on this application (or any other documents) will result in termination of consideration of this application for employment or immediate termination of employment, regardless of when or how discovered.

**I understand that this application is not an offer of employment. I further understand that if I am employed by the company, the company or I may terminate the employment relationship with our without cause or advance notice at any time.** I understand that the company reserved the right to change compensation, benefits, hours, working conditions, rules and regulations with or without notice, consistent with any application law or regulation.

I represent and warrant that I am free to enter into employment with the company and that my employment or performance of job duties for the company will not violate the rights, including contractual rights, of any third party.

I HAVE READ AND REVIEWED AND AGREE TO THE INFORMATION PROVIDED IN THIS APPLICATION AND THE ABOVE STATEMENTS.

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| --- | --- |
| Signature: | Date: |